Out of Hours School Care
Behaviour Management Policy

Policy Statement

At the Apollo Parkways OSHC service we strive to provide a positive, safe, and secure environment to maximise the opportunities for all children. We believe in and promote high standards of behaviour based on cooperation, mutual respect, self-worth, self-discipline, and shared responsibility.

We believe that student engagement is the shared responsibility between all students, the service, home, and the community and provides for the rights of all through the following principles:

- Students have the right to work in a secure environment where they can fully develop their talents and interests.
- Parents have a right to expect that their children will be cared for and educated in a secure environment and equally have an obligation to support the service in their efforts.
- Staff has the right to expect that they will be able to care for children in an orderly and cooperative environment.
- The coordinator and staff have an obligation to implement the behaviour management policy in a fair and consistent manner.
- The process publicized in the parent handbook will be implemented at the service.

Procedures and Practices

Parents, staff, students, and the community will be aware of the service's position with regards to behaviour management:

- At Apollo Parkways Primary School OSHC we strive to provide a positive, safe, and secure environment to maximise opportunities for all children. We believe in and promote high standards of behaviour based on cooperation, mutual respect, self-worth, self-discipline, and shared responsibility
- Core values – at Apollo Parkways Primary School these values are exemplified by three key words – Excellence, Kindness and Respect. The core values are clearly articulated and displayed.

The core values are reinforced through the following:

- Program rules – common and agreed set of rules, which govern the behaviour of children in the service. The rules are clearly articulated, communicated to parents, and displayed.
- In the event of a student's behaviour contravening the rules there is a clearly defined process for actions and consequences by staff. All consequences should be logical and related to the misbehavior.

Guidelines

- Staff and children are actively encouraged to use the STOP AND THINK BEFORE THEY DO strategy.
- Behaviour management will be managed through a warning system.
- Warning 1 – Verbal warning and reminder of expected behaviour.
- Warning 2 – 5 to 15 minutes away from the main group within the program. Children are asked to write down their version of the behaviour. This is then discussed with a staff member.
- Warning 3 – child will be seen by the Principal or Assistant Principal.
- Warning 4 – meeting with Principal or Assistant Principal, parent child a coordinator.
- Warning 5 – If behaviour continues, exclusion from the program.
- AT ANYTIME THE PARENT/GUARDIAN CAN BE CALLED AND THE CHILD MUST BE COLLECTED IMMEDIATELY

Sources

Guide to the Education and Care Services National Law and the Education and Care Services Regulations 2011. Sourced September 2020.

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5th March 2013	September 2023
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