



Out of Hours School Care Child Protection Policy

Policy Statement

Children have the right to always feel safe both physically and emotionally. The health and welfare of all children in care is paramount. Apollo Parkways Primary School OSHC program will act on behalf of children to protect their rights to safety and security in accordance with Education and Care Services National Regulations.

Procedures and Practices

Staff are aware of the child Protection Law and their obligations under this law as outlined below:

- All staff whilst not mandated to report child protection issues have a duty of care to protect the rights of the young children in care and must report any concerns to the coordinator/s. This will then be reported to the Principal and Assistant Principal to discuss the concerns and determine the appropriate action to take.

To ensure children are safe in the out of School Hours Care environment, staff will:

- Create an environment that protects children and minimise the risk to children using the program.
- Ensure children's safety is maintained in the program.
- Attend regular Child Protection training that identifies common signs and indicators of child abuse. Be clear about their responsibilities and the process of reporting suspected child protection issues.
- All staff and volunteers have a current Working with Children Check.
- Ensure active supervision of the children in care, and the environment they can access, is always maintained.
- Ensure that information regarding to these matters are held confidentially.
- Ensure all staff are made aware of these requirements as part of the staff induction process/checklist.

Sources

Guide to the Education and Care Services National Law and the Education and Care Services Regulations 2011. Sourced December 2018.

Date Reviewed:

28th April 2014
24th November 2015
4th December 2018

Next Review Date:

December 2021