



Out of Hours School Care Exclusion for Behavioural Reasons Policy

Policy Statement

The Apollo Parkways Primary Out of School Hours Care (OSHC) Program has a duty of care to all children who attend the program to provide a safe environment.

Procedures and Practices

OSHC follow the classroom rules and playground rules that are in place by Apollo Parkways PS. Students need to choose acceptable behaviour and exhibit our school values while attending OSHC. Should a child exhibit unacceptable behaviour the educators will follow the procedure below:

- Every effort will be made to modify the program and establish strategies to engage the child.
- The coordinator needs to be alerted to the situation. The coordinator will have a conversation with the child to ascertain the problem.
- Staff will discuss instances with the child's parent/guardians where the child's behaviour has been unacceptable.
- If a child's behaviour causes risk to other children, staff or their families, or any stakeholders or the child themselves, the parent of that child will be contacted immediately and asked to collect their child.
- The principal will be contacted for assistance and follow up if required.
- The principal will be contacted for all serious incidents.
- Parents will be informed that the continuation of the behaviour could result in temporary exclusion from the program or care being ceased all together.
- This decision to exclude the child would be made in consultation with the program staff, principal, and school council. The OSHC subcommittee will be advised of the incident.
- Lifting of the exclusion would be made in consultation with all stakeholders.

Sources:

- Guide to the Education and care Services National Law and the Education and Care Services Regulations 2011. Sourced May 2019.
- Student Wellbeing and Engagement Policy
- Child Safe Safety and Wellbeing Policy

Date Reviewed:

4th June 2014
4th June 2016
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Next Review Date:

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