



Out of Hours School Care Management of the Service Policy

Policy Statement

Apollo Parkways Primary School is the sponsor of the service.

Apollo Parkways Primary School and School Council in conjunction with the nominated supervisor will ensure that the day-to-day management of the service meets with the requirements set by the current Education and Care Services National Law and Regulations.

Management structure for the OSHC Program:

- School Council
- Principal
- OSHC Coordinators

Procedures and Practices

- The Out of Hours School care committee functions as a subcommittee of the School Council to ensure the program is well provided for in terms of staffing, equipment, finance, program development and facilities.
- The Out of Hours School Care Committee and the School Council are responsible for ensuring the program meets the requirements set by the Education and Care Services National Law and Regulations.
- The educational leaders are responsible for working with educators and children to develop the program of activities and experiences that support learning while they are attending the program. The leaders are to collaborate and work with parents, families, and fellow educators as partners in children's learning. The educational leaders must have a minimum qualification of Diploma level. The educational leaders are responsible for maintaining the quality of the program.

Sources

Guide to the Education and Care OHSC programs National Law and the Education and Care OHSC programs Regulations 2011. Sourced June 2019.

Date Reviewed:

October 2014
4th October 2016
4th June 2019

Next Review Date:

June 2023
June 2024