



Out of Hours School Care Technology and Digital Media Policy

Policy Statement

To ensure that all staff are aware of the use and limits of screen time – television, DVD and iPads.

Procedures and Practices

- Television, technology and digital media viewing shall be age appropriate and for use under the supervision of staff.
- DVDs are available in the before school care program and in the after-school care program after afternoon tea and activity time. G – rating only.
- iPads are only used by students in OSHC for specific tasks.

Cameras

- Staff and children are encouraged to take photos of learning to enhance documentation and support future play, leisure and learning opportunities.
- Photos are only displayed within the program on an iPad at the sign in and out table.
- If a parent requests an individual photo of their child, OSHC staff will print a copy out. No group photos are shared with parents.
- Photos can only be taken with school owned devices and excludes personal use of smart phones/iPad even if files are shared with the OSHC staff. This rule applies to students with digital devices within the OSHC environment.
- Photos cannot be posted on social media.

Sources:

- Guide to the Education and Care Services National Law and the Education and Care Services Regulations 2011. Sourced February 2019.
- Apollo Parkways Primary School Technology and Internet contract.

Date Reviewed:

5th August 2014
February 2016
February 2019
March 2022

Next Review Date:

March 2024